

Small Grants Application Form - from Sept 2015

Contact Details and Reference

Organisation Contact Details

Organisation's Name
eQuality Time

Organisation's Address
302 Cannon Hill Lane, London, SW20 9HN

Town/City
London

County Post Code
 SW209HN

Organisation's landline telephone number
01704880971

Organisation's email address
joe@equalitytime.co.uk

Organisation's website
equalitytime.co.uk

Applicant's Contact Details

This should be the person from your organisation who we should discuss the project with when assessing your application.

Applicant's title	Applicant's first name	Applicant's last name
Dr	Joseph	Reddington

Applicant's job title/role in the organisation
Director

Daytime telephone number
07703683028

Email address

joe@equalitytime.co.uk

Alternate Contact Details

Please provide contact details of an alternative person from your organisation who we can contact should the applicant be unavailable.

Title	First Name	Last Name
Ms	Clare	Walsh

Job title/role in the organisation
Directory

Daytime telephone number
07835 864598

Email address
blaise17@gmail.com

Chair Contact Details

Please provide details of your organisation's Chair of Trustees or equivalent. If awarded funding, the Chair of Trustees is required to sign the terms and conditions of the grant and to confirm the correct bank details.

Title	First Name	Last Name
Dr	Joseph	Reddington

Role or job title (eg Chair, Director)
Director

Daytime telephone number
07703683028

Email address
joe@equalitytime.co.uk

Treasurer Contact Details

Please provide details of your organisation's Treasurer or equivalent. If awarded funding, the Treasurer is required to sign the terms and conditions of the grant and to confirm the correct bank details.

Title	First Name	Last Name
Mrs	Tess	Reddington

Role or job title (eg Treasurer, Director)
Treasurer

Daytime telephone number
01704880971

Email address
tessreddington@gmail.com

Please describe your organisation

What type of organisation are you?
Voluntary organisation

If you are a registered charity or a registered Community Interest Company, please give your registration number (or your HM Revenue & Customs number if you are a charity in Northern Ireland that has yet to be called forward to register).

If you are a registered charity in Scotland or Northern Ireland, please ensure that you attach your Constitution or Governing Document to this application. You will be able to do this on the 'Attachments' section of the application form.

In what year was your organisation formed?
2014

How many members are there on your trustee board or management committee?
4

What are the names and roles of the people in your organisation who are authorised signatories for payments

(for example, BACS, online payments, signing cheques)?

Joe Reddington, Director, Francesca Baker, Director, Clare Walsh, Director, Tess Reddington, Treasurer

How many people are needed to authorise a payment or sign a cheque?
4

Are any of these people related or living together?

If yes, please give details

Tess Reddington is Joe Reddington's mum.

For Our Information

How did you hear about our grants programme?

Please give any specific details (for example, Glasgow Herald, Children and Young People Now E-Newsletter, Mentoring and Befriending Foundation Network).

Children and Young People

Children and Young People

Please describe the disadvantages experienced by the children and young people you work with, and how they are affected.

**Overall, how many disadvantaged children and young people will benefit from your project?
(Estimates are fine)**

Aged 0-4 years	Aged 5-9	Aged 10-15	Aged 16-18	Total:
----------------	----------	------------	------------	--------

How many children and young people in total will benefit from your project?

Please describe the role children and young people play in planning and delivering your project.

Keeping Children Safe

Does your organisation have its own child protection policy?

What is the name and job title of the person responsible for child protection in your organisation?

Tess Reddington, Treasurer

Do you make sure that all eligible staff, management committee and volunteers have Disclosure & Barring Service, Disclosure Scotland or Access NI checks?

Please explain if not.

How often do you repeat Disclosure & Barring Service, Disclosure Scotland or Access NI checks?

Your answer must not exceed 255 characters (including all punctuation and spaces).

Do you make sure that all staff and volunteers with access to children and young people, and all management committee members, attend child protection training?

Please explain if not.

How often do staff, management committee and volunteers have their child protection training refreshed?
every three years

Your Project

Your project

Please describe the activities or services you are asking us to fund.

Does your project or activity charge fees for participation or membership so that children and young people can attend?

If yes, please tick the box below.

No

When will your project happen and how often? (Your answer must not exceed 255 characters including all punctuation and spaces).

Will your project or activities take place during school hours?

If yes, please tick the box below.

No

Where will the activities take place? (Your answer must not exceed 255 characters including all punctuation and spaces).

Which local authority or unitary authority areas is your project working in?

Across London, concentrating in Camden and Merton

Does your project include any of the following: residentials (an overnight stay), befriending or mentoring activity, counselling?
If yes, please tick the box below.
No

When would you want to start spending this grant?

Is this date flexible?

Is this an existing project?

If this application is to fund existing work, how is it currently funded?

The Difference You Will Make (Outcomes)

The Difference Your Project Will Make

Before answering the following questions about differences, please read the information on our website about how, together, we improve children's lives.

Please describe the three most important differences your project will make in the lives of the children and young people you work with.

Please briefly describe the first difference your project will make in children and young people's lives. This can be a small step or a lasting change.

Please describe how the activities or services you provide will bring about this difference.

Please describe what information (such as statistics, feedback, observation etc) you will collect to measure how well this difference has been achieved

Please briefly describe the second difference your project will make in children and young people's lives.

Please describe how the activities or services you provide will bring about this difference.

Please describe what information (such as statistics, feedback, observation etc) you will collect to measure how well this difference has been achieved

Please briefly describe the third difference your project will make in children and young people's lives.

Please describe how the activities or services you provide will bring about this difference.

Please describe what information (such as statistics, feedback, observation etc) you will collect to measure how well this difference has been achieved

Budget & finances

Please provide a breakdown of the costs you are asking BBC Children in Need to fund using the headings and description boxes below.

How much will your project cost in total, including any costs you are not asking BBC Children in Need to fund?
Please do not use commas or pound signs.

If you are not asking BBC Children in Need for all of the costs associated with your project please tell us how you will fund the other costs.

Please provide a breakdown of the costs you are asking BBC Children in Need to fund using the headings and description boxes below.

The total of the costs outlined below should match the amount you are asking from BBC Children in Need (e.g. if you are asking BBC Children in Need to part-fund a project, please only list the costs you are asking us to fund). Where possible please show your calculations using the description boxes.